



Adirondack Art Association  
2310 Main Street  
PO Box 51  
Essex, NY 12936  
[www.adkartessex.com](http://www.adkartessex.com)  
[adkartessex@gmail.com](mailto:adkartessex@gmail.com)

ARTIST NAME: \_\_\_\_\_

## ARTIST EXHIBITION CONTRACT 2023

### EXHIBITION DATES 2023 SEASON: June 30 to October 9

**Exhibit 1:** June 30 – July 19

Artist Drop Off: June 28 11 am – 3 pm

Opening Reception: June 30 5 pm – 7 pm

**Exhibit 2:** July 21 – August 16

Artist Drop Off: July 19 11 am – 3 pm

Opening Reception: July 21 5 pm – 7 pm

**Exhibit 3:** August 11 – September 4

Artist Drop Off: August 9 11 am – 3 pm

Opening Reception: August 11 5 pm – 7 pm

## **EXHIBIT TERMS**

Artist must drop off and pick up artwork on specifically scheduled dates for each exhibition. If the artist does not drop off on designated date without making arrangements with the Director, they forfeit their exhibition rights for that session. Please contact the Director at [adkartessex@gmail.com](mailto:adkartessex@gmail.com) or 518-963-3047 if you have a conflict with the scheduled dates.

If artwork is left in the gallery for over 30 days after close of an exhibit, the artist is responsible for making arrangements with the director or the items will be considered a donation to the gallery. The AAA is not responsible for items left in the gallery over the winter break.

Artwork submitted for exhibition must be properly mounted or framed (dependent on the medium). All 2D artwork must be wired for hanging. If artwork is not properly prepared, the Gallery holds the right to refuse to exhibit the work based on safety policies to protect the staff and clients.

All artwork must be properly labeled on the back of each piece with the Artist's name and with the title, medium and price of the work. Artists must also complete the written Inventory so that a complete list of their work is provided at drop off.

The AAA Director maintains the right to show works with the highest aesthetic quality dependent on the amount of space available in the Gallery. This means that if the space is limited or if the artwork does not meet aesthetic requirements, some or all of the artwork submitted by the Artist may not be shown in the exhibition.

Artists must be current on their 2023 Exhibiting Member \$60 Membership fee to participate in Gallery exhibits.

Artists submitting work to Member Shows will be limited to three submissions for each gallery rotation. Because of wall space limitations, if a work is more than 36 inches on its longest side, the Artist may submit only two pieces.

Artists may not submit the same works for more than one show, but must submit new artworks as the exhibitions change. Artists can submit up to 25 small retail items to be put in the "Gallery Store", subject to available space. This includes smaller pottery items, jewelry, prints, small paintings/photographs, cards, etc. An inventory must be provided for these items upon submission and each piece must be tagged by the artist with the price, an identifying

number or name, and the artist's last name. These small retail items do not have to be rotated with each exhibition change.

### **MARKETING AND EVENTS**

The gallery agrees to host an opening reception for each of the three art exhibits held at the AAA Gallery in 2023.

AAA will provide promotion for each exhibition and event, including a press release, poster, website, social media updates, and newspaper calendar listings. Artists are encouraged to share these materials.

### **COMMISSIONS, PRICES, AND PAYMENTS**

Gallery agrees to sell the Artist's works at the retail prices shown on the Artist's Inventory and the Gallery will retain 30% commission on each sale. Reductions to the stated retail price or commission may be made only by the written consent of both the Artist and the Gallery.

The Gallery shall pay the Artist all proceeds due to the Artist within thirty days of close of the show.

No sales on approval or credit will be made without the written consent of the Artist.

### **INSURANCE, LOSS OR DAMAGE**

The Adirondack Art Association (AAA) does not maintain insurance for loss or damage to artwork. The Artist acknowledges and agrees that the AAA will not be responsible for any damages.

Please sign and bring the last page for the Gallery Director's signature.

Please keep a copy of this contract for your records.

**Please attach inventory sheet listing artworks in the gallery exhibition and retail items submitted to the store.**



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**By signing this statement, I agree to the above-listed conditions and terms in the Adirondack Art Association 2023 Artist Exhibition Contract.**

**Artist Email** \_\_\_\_\_

**Artist Name (print)** \_\_\_\_\_

\_\_\_\_\_  
**Artist Signature**

**Date**

\_\_\_\_\_  
**AAA Director Signature**

**Date**